



# Summercourt Academy

Headteacher: Sally Olford

Dear Parents,

Our after school 'Allsorts Activity Club.' The club will take place in the school hall or class 2 between 3.15 – 5.00pm Monday to Friday. The club will be led by Mrs Tanya Brignall.

Throughout the week there will be a range of activities for the children to do including art/craft, gardening, ICT, DVD's and much more. Or if they wish to do their homework or bring their own activity (games or magazines) this is also fine. There will also be refreshments available for the children.

**Payment :** The cost of the club will be as follows:

Session 1 - 3.15 – 4.00 pm .....£4.00

Session 2 – 4.00 – 5.00pm..... £4.00

Short session for 15 minutes to end at 3.30pm is £1.00

Total: £8.00 per day

Payment will need to be made at the beginning of the week in advance please. Money to be sent in with your child in a sealed envelope which is clearly labelled each **Monday**. The school office will not be responsible for keeping the accounts so please do not give the money to Mrs Howard. If a session is booked but subsequently missed unfortunately payment will still be required unless the child is ill.

**We expect the children to be picked up on time, however if you are running late and go over your session you will be charged £4 for the 2<sup>nd</sup> session.** Please also note that Allsorts runs until 5pm. Your child/children must be collected by 5pm prompt.

**Tel: 07745906649**

## **Timetables-Important**

**In order to be prepared for the right amount of children you will need to notify us at the start of each week which days your children will be attending. A timetable will need to be filled in and sent in (each week) with your child to Mrs Brignall every Monday. We will send home a template for booking which can also be accessed on our website. If there are any changes to this arrangement please notify us as soon as possible. We are legally obliged to supply the correct ratio of staff to children; therefore it is important that you book the days you require**



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**on a Monday. We cannot allocate spaces during the week unless it is an emergency!**

**Collection:** Pick up will be from the back hall door, or from reception. If not attended, ring Allsorts mobile number: **Tel 07745906649**

**Behaviour:** The school rules will apply to all children attending the club and therefore if a child consistently chooses not to follow the rules, the school will reserve the right to refuse them admission.

**Registration at the club:** For those new parents wishing to use this service, registration forms are available from Mrs Brignall. You may also obtain a copy via email from Mrs Howard. Email: [lin.howard@summercourttacademy.org](mailto:lin.howard@summercourttacademy.org)

If you only wish to use this club on a random basis then that is absolutely fine, however, Mrs Brignall must be told in advance of the day/days required (Mondays). A registration form will still need to be completed.

Thank you.